



September 2016

Dear Parents and Carers

### **Yr 8 – Enrichment Activities 26<sup>th</sup> – 28<sup>th</sup> June 2017**

We are inviting students to select and take part in Chesterton's 2017 Enrichment Activities. Year 8 students have the option of selecting from either a fully inclusive residential or an in school option.

#### **Residential – Condover Hall, Shrewsbury**

Students will enjoy a two night full board stay at Condover Hall near Shrewsbury. Condover Hall is located on the outskirts of the market town of Shrewsbury and is run by jca adventure ([jca-adventure.co.uk](http://jca-adventure.co.uk)), they have been running residential activity holidays at their many UK and overseas centres for 20 years. Whilst at Condover Hall students will take part in a raft of activities that may include, Kayaking, Archery, Tunnelling, Fencing, Zorbing, Search & Rescue, High & Low Ropes, Wet & Wacky races, Raft Building, all of which are designed to give our students: Team Building Skills, Independence, Self Esteem, Confidence and the foundation of Life Long Interests. All equipment will be supplied. Please note, students will require a packed lunch on the first day.

It is well known that residential courses organized by schools are becoming increasingly invaluable as part of the National Curriculum. The Government has stated the beneficial effects of learning outside the classroom and the impact this has on a child's progress that such courses provide. Learning outside the classroom offers new and exciting challenges, children will learn to work together as a team, develop independence, confidence and an ability to recognise strengths and weaknesses in a constructive way. The value of giving children the opportunity to try out new activities cannot be underestimated.

**This visit will depart at 8am on Monday 26th June & return by 6pm on Wednesday 28th June.  
The cost of this visit is £235.00**

#### **School based activities**

These activities will be based on the school site and will take place during the normal school day, these will be led by various outside agencies, and may include Sports, Art & Music, alongside other cultural activities in and around Cambridge, further details on this option will be sent later in the year.

A non-refundable deposit for Condover Hall is payable, when giving your consent. **Please note the deposit is non-refundable and in paying the deposit you indicate a commitment to pay the total cost of the trip. If, at a later date, your child is no longer able to attend, and we are unable to find a replacement, parents/carers will be liable for any cancellation costs incurred. If your child is withdrawn from the trip due to poor behaviour at school, parents/carers will remain liable for any cancellation costs incurred.** Once places have been allocated, further payment is required in line with the schedule given below and overleaf.

#### **Condover Hall - payment schedule**

1 x £25	non-refundable deposit due by <b>Monday 10<sup>th</sup> October 2016</b>
6 x £35	due by <b>Monday 21st November 2016, Monday 23rd January, Monday 27th February, Monday 27th March, Monday 24th April &amp; Monday 22nd May 2017</b>

*Students who are eligible for Free School Meals, or whose parents are in receipt of Working Tax Credit, are entitled to a reduction of 30% for all trips. The approximate cost for this trip would be £165 with an initial deposit of £15 followed by 6 further instalments of £25, in line with the schedule given above. Parents should provide evidence that they are in receipt of Working Tax Credit (a copy of your Tax Credits Awards Notification) when payment is made for the first trip in a school year but will not need to do so again until the following school year. Evidence of income will be kept securely by the Finance Office and destroyed at the end of each school year. Proof of student eligibility for Free School Meals is not required.*

The number of places available is limited and places will be randomly allocated once the deadline has passed.

If you would like to discuss other arrangements for payment, or require further details, then please contact Ms Hayley Coppin, by email [hcoppin@chesterton.cambs.sch.uk](mailto:hcoppin@chesterton.cambs.sch.uk) or by telephone 01223 712150 ext 159.

In order for your son/daughter to participate in this trip please go to [www.parentpay.com](http://www.parentpay.com) where you can confirm your consent to their participation and make payment, this should be done **no later than Monday 10<sup>th</sup> October 2016; please ensure that you only provide consent and payment for one of the options.** Parentpay is our preferred method for receiving permission and payments from parents/carers. If you do not have your log in details to enable you to use this service please contact Ms Hayley Coppin, by email [hcoppin@chesterton.cambs.sch.uk](mailto:hcoppin@chesterton.cambs.sch.uk) or by telephone 01223 712150 ext 159.

If you are unable to make payments online, please return the permission form attached, along with payment, in an envelope marked with student name, form, and '**Year 8 Condoover Hall - 2017**' to the Finance Office no later than Monday 10<sup>th</sup> October. Cheques should be made payable to Chesterton Community College and have student name, form, and selected trip option on the reverse. Payments in cash are discouraged, but if it is necessary for you to make payments in this way then please enclose the exact amount.

**Permission slips, including payment, must be posted into the Finance Department letterbox. The Finance Department cannot accept responsibility for money which is not deposited in this way. Cheques should be made payable to 'Chesterton Community College', if you wish to pay in cash, the exact amount is kindly requested.**

Please do not hesitate to contact me if you have any questions.

Yours sincerely

Trip Organiser for the Year 8 Enrichment Activities  
[kwilliams@chesterton.cambs.sch.uk](mailto:kwilliams@chesterton.cambs.sch.uk)



**Please return to the Finance Office no later than Monday 10<sup>th</sup> October 2016.**

**Yr 8 – Enrichment 26<sup>th</sup> – 28<sup>th</sup> June 2017**

Student Name: ..... Tutor Group: .....

**Condover Hall**

**Informed Consent**

- I am aware of the nature of the programme that my child is about to take part in and I understand that I can seek more detailed information by telephone/in writing from the school.
- I have told my child to pay particular attention to staff giving advice on matters of safety, behaviour and general procedures. My child is aware that this is a non-smoking trip and that alcohol is strictly forbidden.
- I understand and accept that my child may be withdrawn from a trip if their behaviour leading up to a trip is unacceptable. Any monies paid would be returned to me, excluding deposits.
- I give informed consent for my child to take part in all activities organised by the staff in connection with the programme. If there are certain activities I do not wish my child to take part in, I will inform the trip organiser in writing.

**Declaration**

- In the event of a medical emergency, I understand that every possible effort will be made to contact me/my designated contact person.
- I hereby agree for my child to receive medical treatment if the situation arises. I understand that such a decision will be acted upon by a doctor.
- I agree to inform the school if any of the information I have given changes before the trip.

**Contribution**

I enclose £..... Please write cheques payable to Chesterton Community College, with the title of the trip, your child's name and tutor group on the reverse.

I wish to pay the discounted price for this activity as I am entitled to Working Tax Credits (proof of entitlement provided) or this student is entitled to Free School Meals.  *(please tick if applicable)*

Parent/Carer Signature: ..... Date: .....

Please return this form, along with payment, in a sealed envelope which clearly states student's name, form or class and the title of the trip. Please ensure the envelope is returned to **Finance in the post box outside of the office**. We cannot accept responsibility for payments not posted in this way.