

**Chesterton Community College**  
**Full Governing Body**  
**Minutes from the 7<sup>th</sup> December 2016**

- 1. Present:** Helen Arnold (HA), Kath Hutchinson (KH), Lucy Lewis (LL), Roger Mann (RM), Simon Peyton-Jones(SPJ) (Chair), Jim Warwick (JW) (Vice Chair), Mary Sanders (MS), Lucy Scott (LS), Morag Morrison Helme (MMH), Peter Rodgers (PR), Luke Tunmer (LT), Michaela Eschbach (ME), Rolf Purvis (RP), Clare Hargraves (CH), Martin Russell (MR), Tim Spencer (TS), Donna Young (DY), Richard Auffret (RA).
  
- 2. Apologies:** Colleen Lehane, Shelley Lockwood, Eva Pepper, Jo Borroughes, Shahida Rahman and Peter Watts.

This meeting was quorate of 12 governors out of 17 present.

- 3. Declaration of Conflict of Interests:** None declared.
  
- 4. Register of Business Interests:** None declared.

Due to SPJ Term of Office expiring as a community governor. Jim nominated SPJ be re-appointed to which the committee were all in agreement.

- 5. Minutes of the last meeting (12.10.2016):** These were all agreed and signed as a true record by the chair.
  
- 6. Policies to be ratified:**
  - EAL Policy:** All agreed
  - Capability Policy:** All agreed
  - Complaints Procedure:** All agreed
  - DBS Ex-Offenders Policy:** All agreed
  - Financial Regulations and Procedures Policy:** All agreed

**7. Restructuring of E Learning:** RA gave an overview of the restructuring of E-learning and how things will work going forward. The structure of accountability was presented to the committee and job roles and requirements of the roles were discussed. This was to take effect from January 2017. Context, Vision and Conclusion was presented and governors were very pleased with how the new IT structure was looking.

Governors queried the work load of staff to which RA assured governors that the work is being spread out accordingly and there would also be two new job roles being advertised within IT.

Governors questioned the iPad scheme and if Apple was still the best cost effective product to use. RA explained to governors that this was under review and how they are being used in classrooms would be looked at further. Reasons for students having iPads were discussed by the committee and the academic success since students started using them.

Governors queried the schemes for iPad's and wanted more information on student numbers that opt for the different schemes available. Parent focus group was discussed and LS added that Parent Forums were being used productively.

The Governing body extended their thanks to Richard Kirkby for doing a fantastic job and wished him well for his new venture.

**Action: RA to send governors a breakdown of students who have iPad's who invest in scheme or bring their own**

**8. MAT Update:** LS gave an update regarding where we are in the process so far and explained to the committee how we have been in discussion with some primary schools regarding the advantages of joining a MAT.

**9. New Build:** A decision will be made in January at the next Young Peoples Committee meeting about whether our new build will happen and when.

**10. Energy Infrastructure Update:** JW gave an update of where we are in the process so far. Since the last meeting a small subcommittee of the FGB has been started and talks with parents have also been actioned.

MR explained that it is a 15 year long term project and the model is still open to debate.

Governors discussed some concerns and benefits of the project. The new build was discussed and the impact of having this done before the work was complete.

LS was keen to speak with the auditors and also check with architects of the build before any final decision is made.

The committee agreed for MR and JW to feedback findings from architects and if all was well the committee agreed in principle they were willing to go ahead with the next step and would be delighted to make savings and use less energy providing the outcomes from surveyors and auditors were satisfactory.

**Action: MR and JW to email committee findings before a final decision is made.**

- 11. Ofsted and Pupil Premium:** LS explained how we are still waiting for a call from Ofsted to visit and we are very much prepared and ready. We have received both our Inspection Dashboard and the invalidated RAISE document. Both are extremely strong with the dashboard listing a host of strengths and no weaknesses and the RAISE document presenting an incredibly strong picture of our performance last year, ranking us 7<sup>th</sup> percentile nationally on last data.

CH presented the inspection dashboard to the committee and showed governors what each section represented. Exclusions and persistent absences were discussed and Governors questioned the difference in representation between disadvantaged and free school meals to which CH explained. She suggested to governors to email directly with any further queries and offered to do further training sessions with governors if required.

- 12. SLT Report:** LS went through the SLT report which had previously been circulated to governors before the meeting. Topics that were discussed

were the New Build, combined Art and Design Faculty, MAT update, Ofsted, Inspector Dashboard and RAISE and CIF.

- 13. Auditors Report:** MR went through the auditor's report which had been circulated in advance to governors before the meeting. The key areas were discussed by the governing body. The governing body felt confident that the Resources Committee had been through the accounts in depth, and it was a clean audit report with low risk factors. JW and MS were in agreement.

Accordingly, the accounts were approved and signed by the chair to reflect this.

- 14. Headteacher Performance Management:** A confidential minute was taken at this point.

- 15. AOB:** None

- 16. Date of Next Meeting:** 1<sup>st</sup> February 2017

**This meeting closed at 9.40pm**