



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Full Governing Body Minutes

7th February 2012

CHESTERTON COMMUNITY COLLEGE

MINUTES OF THE FULL GOVERNING BODY (FGB) MEETING

Tuesday 7th February 2012

- 1. Present:** Mark Patterson, Mary Sanders, James Strachan, Simon Peyton-Jones, Paul Tonks, Steve Hampson, Andrew Kennedy, Nicola Von Schreiber, Alistair Wayne, Belinda Jones, Roger Mann, Ayesha Tahir, Heidi Watters, Helen Entwistle, Susannah Clements, Katharine Hutchinson, Becky Pointon and Tracy Roden. Visitor: Julie Weaver
- 2. Apologies:** David Sharp, Jim Warwick, Kirsten Branigan and guest speaker Mark Small (Solicitor).
- 3. Welcome:** The Chair welcomed everyone to the meeting and introduced our visitor, Julie Weaver from Chartered Accountants, Peter Howard-Jones Ltd. Julie has been assisting with our finances as an Academy. The Chair then welcomed our new Community Governor Ayesha Tahir. Becky Pointon and Helen Entwistle were both at their last meeting and were thanked for their service as Governors.
- 4. Pecuniary Interests:** None were declared.
- 5. Conflict of Interests:** None were declared
- 6. Terms of Reference for the Full Governing Body (FGB):** The amended Terms of Reference for the FGB were approved at this meeting
- 7. Minutes of the last meeting (28/09/2011):** These were signed by the Chair as a true record
- 8. Matters arising:**
 - a) Pension deficit query:** Tracy Roden gave an up- date on the situation regarding Sports Centre pensions. We are still awaiting more information
 - b) Fund Raising Manager (FRM):** This is work in progress. Alistair Wayne has agreed to mentor the FRM with a more focused structure and Mark Patterson will meet with him once a week. It was suggested that maybe we should talk to Parents who may know of useful links to business.

We have had one successful bid from Awards for all.

c) A discussion on the timing of the wish list followed and it was suggested that we could consider:

- Year 11 leaving present in the summer term
- Years 7-10 November for the Christmas wish list

Action: Mark will email Parents thanking them for the items they purchased from the Christmas wish list. Clerk to make sure all governors are on ParentMail .

9. Policies: The following policies were ratified by the Governing body at this meeting:

- School Pay Policy
- Special Leave of Absence Policy
- Staff ICT Acceptable use Policy
- Health and Safety Policy
- Website Images Policy

The annual summaries for H&S in terms of accidents / incidents in school / sports, were sent out to Governors to look at virtually and there were no comments?

10. Terms of Reference: The following Terms of Reference (Tof R) were ratified at this meeting:

- Audit Committee T of R
- Personnel Committee T of R
- Resource Committee T of R (subject to small amendment to link with sports committee – raised by email by David Sharp and agreed during the meeting)
- Sports Committee T of R
- Teaching and Learning Committee T of R
- Strategic T of R

11. Budgets and Financial Analysis

- The financial year for Chesterton Community College is now September to August and the DfE were delayed in sending out the funding to Academy Schools, which is why this budget had to be approved retrospectively. The documents had been circulated to Governors previously. The Chair of the Resource committee gave a summary of the School budget and the Sports Centre budget, highlighting the main issues. The Sports Centre staff and Tracy were thanked for brining the Sports Centre out of the deficit situation.

Action: Simon Peyton- Jones to write and thank the Sports Centre staff.

The School budget and the Sports Centre budget were both proposed and seconded and approved by the Full Governing body at this meeting.

- Letter from The Liberal Democrats about school funding: The Governors felt that it was inappropriate to use the school as a political football and it was suggested that Mark Patterson write to Parents explaining the funding situation at Chesterton. It was also suggested that we may like to invite County councillors and/or political personnel to the school in the future.

Action: Mark Patterson to write to parents

12. What it means to be a Governor.

Roger Mann gave an excellent presentation on this topic and an interesting discussion followed. It was suggested that a "Menu" of school events and activities be put together, which Governors could attend if they wished to, depending on how much time they had available.

It was decided that a sub-group would take this forward.

Action: Roger Mann to co-ordinate the group

Mentors for new Governors: A brief discussion followed and the Clerk was asked to email all Governors to and find out who would be willing to take on this role.

Action: Clerk

13. Responsibilities now that we are an Academy

Mark Small from the Schools Solicitors was due to give training on this topic, but due to bad weather, he was unable to be here.

However, he did send a power point presentation, which was forwarded to all Governors. Any questions which arise can be forwarded to the Clerk, or if it was felt necessary, Mark Small could present to the Governors at another time.

14. National Governor Association membership: It was decided that we would not subscribe to this membership at this time, as it was not considered to be good value.

15. AOB:

- Steve Hampson, who was an LA Governor, now Community Governor under the new Academy Articles of Association, had come to the end of his four year term. Steve was asked if he would continue to stand for another term and he accepted. This was proposed and seconded by two governors and approved unanimously by the Governing Body.
- PTA Quiz night Friday 18th May 2012: It was proposed that we had a Governors' team.

Action: Nicola Von Schreiber to invite Governors to join her team

- “How to become accountable to the local community”

The Chair proposed that we should offer to attend the Local Area meetings of the City Council with Mark Patterson and any other Governors wishing to take part.

A short discussion on this topic followed and it had the general approval of the Governors present.

The meeting closed at 9.18pm.

16. Date of next meeting: Tuesday 1st May 2012 at 7.30pm in the Resource Centre.