



**CHESTERTON  
COMMUNITY COLLEGE**

**Chesterton Community College**

**Full Governing Body Minutes**

**13<sup>th</sup> November 2012**

**CHESTERTON COMMUNITY COLLEGE**  
**MINUTES OF THE FULL GOVERNING BODY (FGB) MEETING**  
**Tuesday 13<sup>th</sup> November 2012**

- 1. Present:** Mark Patterson, Mary Sanders, Simon Peyton-Jones, Steve Hampson, Nicola Von Schreiber, Katharine Hutchinson, Ayesha Tahir, David Carter, Colleen Lehane, David Sharp, Roger Mann, Heidi Watters, Susannah Clements.

This meeting was quorate 13 Governors out of 20 present. (Quorum is a minimum of 9 Governors)

**In attendance:** Wendy Palmby (Clerk)

**Visitors to the meeting:** Tracy Roden (Vice Principal-Business), Julie Weaver from Peter Howard Jones Ltd

- 2. Apologies:** Alistair Wayne, Jim Warwick, Kirsten Branigan and Paul Tonks.

**Absent:** James Strachan, Belinda Jones and Andrew Kennedy were not in attendance at the meeting.

- 3. Welcome:** The Chair extended his welcome to Julie Weaver, who was attending the meeting to present the Annual report and Financial statements from the Auditors, Peter Howard Jones Ltd.

- 4. Declaration of Pecuniary Interests:** None were declared.

- 5. Register of Business:** Simon Peyton Jones declared that he worked for Microsoft Research, as we would be discussing the "Tablets at Chesterton" under "Any other Business".

- 6. Item 7 on the Agenda:** This item was brought forward to enable the visitor to leave the meeting:

The Annual Report and Financial statements presented at the AGM were approved subject to minor amendments discussed.

This Formal Resolution was proposed by D Sharp and seconded by S Clements. All Governors present agreed.

- 7. Minutes of the last meeting (26<sup>th</sup> September 2012):** These were agreed by all Governors present and signed by the Chair as a true record.

- 8. Matters arising:** The Chair was not sure if he had sent a thank you to staff re Exam results.  
**Action:** Clerk to check and inform the Chair

All other actions from the previous minutes had been carried out.

**9. Policies and Terms of Reference:** These had been through their individual committees and were previously circulated to all Governors prior to the meeting.

The following were all **approved and ratified** by all Governors present at this meeting:

- Admissions Policy
- School Pay Policy
- Disciplinary Rules and Procedures Policy
- Individual Terms of Reference for: Teaching and Learning, Sports, Resources and Audit Committees.

**10. Admissions going forward:** The Head explained that as an Academy we can make changes to the Admissions policy going forward, realistically now from 2015 onwards. We need to look at this in more detail and the outcomes for the Academy. It was suggested that a small group could look at this policy and the admissions criteria for the future. It was decided that this group would be led by our County Admissions Forum representative, Mary Sanders, and would include the Head along with at least two other Governors.

Heidi Watters and Nicola Von Schreiber expressed an interest in being part of this group.

**11. Any Other Business:**

**a) Tablets at Chesterton Update.**

- Two Parent information evenings had been held since the last Full Governing Body meeting, with approximately 100 Parents attending in total. Their main concerns were Security, Finance and Technological issues. It was felt that some Parents who were sceptical to begin with had indeed changed their minds after these meetings. A Governor commented on the ParentMail which was sent out prior to these meetings, saying how clearly the agenda for the evening was explained.
- The Staff Governors explained the need for students to personalise their own tablet, to make sure the benefits were maximised. This was as a result of the tablet trials ongoing in school at the moment.
- The main risk seen was that Parents would buy into the scheme initially but may drop out afterwards. The Vice Principal-Business explained that it would be more beneficial for Parents to rent a unit from the school as this also helps out those who are less affluent. This would also be a better option for enforcing Internet security.
- Other concerns were discussed at length, including 3G networks.
- The next step is compiling Parent Survey with all the options available and a positive overview, with very specific questions. It needs to give a clear idea how many parents would be willing to take up which option. It will need to be sent to Governors for their comments as soon as possible, with the intention of getting the results in before the end of term.

**Action:** IT Manager to draft the survey and send to Governors for comment.

**Action:** IT Manager to oversee the continued, positive weekly/biweekly messages sent out to Parents on the use of tablets in school.

**Action:** Clerk to set up a meeting in late December to review the survey results.

**b) Fundraising:** The Vice Principal-Bursar explained that there would be a Fundraising committee meeting in school shortly. The committee will be considering the benefits from financial Parental contributions to the school and where/who these funds would benefit.

**c) Bidding:** The start of another year for Bids is due and we are putting in a large bid for Health and Safety.

**12. Approved Date of next meeting:** Tuesday 5<sup>th</sup> March at 7.30pm in the Library.

**13.** The meeting closed at 9.35pm