



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Full Governing Body Minutes

26th September 2012

CHESTERTON COMMUNITY COLLEGE
MINUTES OF THE FULL GOVERNING BODY (FGB) MEETING
Wednesday 26th September 2012

- 1. Present:** Mark Patterson, Mary Sanders, Simon Peyton-Jones, Steve Hampson, Nicola Von Schreiber, Alistair Wayne, Belinda Jones, Jim Warwick, Katharine Hutchinson, Ayesha Tahir, David Carter, Colleen Lehane, Tracy Roden, David Sharp, Roger Mann, Andrew Kennedy, James Strachan, Paul Tonks, Heidi Watters. Richard Kirkby, Richard Auffret and Andy Cornick were also present.
- 2. Apologies:** Susannah Clements. Kirsten Branigan was not at the meeting.
- 3. Welcome:** The Chair welcomed everyone to the meeting.
- 4. Pecuniary Interests:** None were declared. New Eligibility of Governors and Register of Pecuniary Interests forms for this year were emailed previously for completion.
- 5. Election of Chair and Vice Chair:**
 - a) The Clerk had previously asked for nominations for Chairperson, previous to this meeting and there had been seven nominations for Simon Peyton Jones to continue as Chair. One Governor has seconded this nomination. All Governors were asked by the Clerk to vote and it was a unanimous decision for Simon Peyton Jones to continue as Chair.
 - b) The Chair then asked for nominations for Vice Chair. The Clerk had also received seven nominations for Jim Warwick to remain as Vice Chair and one to second this nomination. The Governors voted unanimously for Jim Warwick to continue as Vice Chair.

It was decided to slightly alter the order of the Agenda at this point to accommodate the staff presenting specific items.

6. Terms of Reference for FGB:

It was decided to keep the Terms of Reference we have at the moment for the FGB.

In the meantime Jim Warwick will be putting together a proposal for the Governing Body, to include the necessary points we need to consider now that we are an Academy, which will include updated Terms of Reference for the Full Governing Body.

At this point it was decided that we would increase our number of Governors to 21 and Simon Peyton Jones would become a Community Governor. This was proposed by James Strachan and seconded by Mark Patterson. All Governors were in favour. This now leaves a vacancy for a new Parent Governor and the Clerk will proceed with the election process shortly.

7. Minutes of the last meeting (10/07/2012): These were agreed by Governors present and signed by the Chair as a true record

8. Matters arising:

- PR release for Adult Education

Action: Clerk to check with Tracy Roden and Edit Tokorcsi

- Hand over meeting for Fundraising Manager

Action: Tracy Roden to report back to FGB

All other actions had been carried out.

9. Tablets Update:

An update was given by Richard Kirkby with Richard Auffret. Richard Kirkby went through the developments since the July document and the finance model was explained in more detail. Andy Cornick gave an example of how the tablets were being used to beneficially assist students with their learning in class. The research we are doing at the moment will be fed back to parents. Concerns had been raised regarding home usage by students and Richard Kirkby confirmed that controls could be put in place to restrict which sites/material could be accessed at home and alerts could be set up to monitor this.

The next Parent consultation is scheduled for November 7th 2012 and together with a consultative letter to Parents, the Governors agreed the parental interest and commitment to the project could be assessed more accurately after this meeting. It was hoped that those Parents who were unable to attend previously would be able to come along, especially the Year 7 Parents whose children would not have been around last year. Suggestions for a second Parent Consultation evening were discussed, with the alternative option of calling it a Parent Information evening.

Risk assessments are to be completed later this term and these should help to answer some of the queries relating to the variables, which were raised. Two Governors expressed willingness to analyse in more detail the financial model, with the Vice Principal- Business, Tracy Roden.

Action: David Sharp and Alistair Wayne to contact Tracy Roden

Decisions

- All Governors agreed that we would continue with the planned timetable for now.
- We will hold a written consultation in November, aiming to reach all parents and chasing replies to get a response rate close to 100%
- We will meet in early-mid January to agree what recommendation to make to parents
- We will write to parents in late January with a written recommendation and an invitation to participate, including direct debit mandates etc.
- In the light of responses to this invitation we will take a final decision about how to proceed with the project, in around March.

The Chair thanked all Governors and Staff for the work they had put in to this project

10. Exam Results 2012:

Andy Cornick continued with an animated presentation on Exam results at Chesterton Summer 2012.

The presentation included Headline Data, a comparison between Chesterton and other schools in the area, Year on Year 5+ A* to Cs, Headline trends and Subject results. 90% 5+ A* to Cs was another record for Chesterton.

The English results had been affected by the regrading and the Head, Mark Patterson explained how this had made a difference and had affected our students. It also affected other subjects, but not to such a degree. The students had been offered a chance to re-sit the English exam at Chesterton and some students were doing this. This involves re-submitting their controlled assessment. Going forward we have an additional English teacher starting in November 2012.

Governors wanted to formally thank the staff for effort they have put in to achieving these results. **Action:** Chair to send a formal thank you

11. . Committee Structures/Policies, Meeting dates:

The committee structures were updated and agreed. Any amendments have been updated by the Clerk. Meeting dates were confirmed and agreed as per the document circulated.

12. Principal's report:

The School Improvement Plan had been previously circulated by the Clerk and paper copies were available for the meeting.

- A discussion followed on the new Behaviour Policy and the new expectations of student behaviour. The point of transition was a little problematic as was to be expected, but generally it was felt the changes were a big improvement. It was agreed to give some thought to the transition year (Year 6 to Year 7) and maybe more explanation could be given during the Year6 Parent Evening.
- Some areas of the school's physical environment are not as good as we would like. However all areas have had some improvement in recent years. Some areas are therefore less stimulating, but there are always financial restrictions which mean that things are better, but there is always room for improvement.

A Governor left the meeting at this time (9.05pm)

13. Budget approval:

Tracy Roden had circulated the updated budget for virtual approval, previous to the meeting. This was approved by all Governors present by a unanimous show of hands.

14. Any Other Business:

- SEN Policy will have to be updated and renamed to comply with recent regulations under the name of SEND, which stands for "Special Educational Needs and Disability".
- Admissions arrangements to be moved to the next meeting.
- Response to the new School Day has been mixed, however the lunchtime queue was definitely much quicker and lunchtimes are quieter in general.

15. The meeting closed at 9.30pm.

16. Date of next meeting: Tuesday November 13th 2012 at 7.30pm in the Resource Centre. This meeting will be a short Academy business AGM followed by a normal FGB meeting