



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Full Governing Body Minutes

28th September 2011

CHESTERTON COMMUNITY COLLEGE
MINUTES OF THE FULL GOVERNING BODY (FGB)
MEETING Thursday 28th September 2011

- 1. Present:** Mark Patterson, Mary Sanders, James Strachan, Jim Warwick, Simon Peyton-Jones, Nicola Von Schreiber, David Sharp, Alistair Wayne, Belinda Jones, Roger Mann, Kirsten Branigan, Heidi Watters, Helen Entwistle, Susannah Clements, Katharine Hutchinson, Becky Pinton and Andy Cornick.
- 2. Apologies:** Paul Tonks, Steve Hampson, Andrew Kennedy and Paul Ellis
- 3. Welcome:** The Chair welcomed everyone to the meeting.
- 4. Pecuniary Interests:** None were declared. Governors were asked to complete the Annual Register of Pecuniary Interest forms. These will be sent out to those Governors who were absent.
- 5. Conflict of Interests:** None were declared
- 6. Election of Chair:** Simon Peyton Jones was nominated by Mark Patterson and Seconded by David Sharp. All were in favour. Simon Peyton Jones thanked Mary Sanders for her time as Chair and she was presented with a plant for her garden. The new Chair then went on to say that Mary had given a great amount of time to the school and he looked to all Governors to help him support the school in the same way.
- 7. Election of Vice Chair:** Simon Peyton Jones nominated Jim Warwick, seconded by Susannah Clements. All were in favour.
- 8. Terms of Reference for the Full Governing Body (FGB):** The Terms of Reference for the FGB will be amended according to the Governors recommendations and approved at the next FGB meeting.
- 9. Minutes of the last meeting (04/05/2011):** These were signed as a true record
- 10. Matters arising:**
 - a) Governors asked if the Pension deficit query relating to becoming an Academy had been resolved. This had not been confirmed as yet.

Action: Tracy Roden

- b) **Fundraising Manager:** Mark Patterson gave an update of the fundraising position. The Fundraising Manager, Sam Goodall, has met with all senior managers and some staff at the college as well as Tracy Roden. He had put in a bid for a climbing wall, but this had been unsuccessful. There had also been discussions about Solar Panels for the school. It was agreed that the Sam Goodall be asked to provide the Governors with an update at the next Full Governing Body meeting and explain his strategy for raising funds. Measurable KPIs can then be set from his objectives and these can be regularly monitored.

Action: Sam Goodall. Wendy to arrange a meeting with the Sam Goodall and Alistair Wayne

- c) Governors were keen for the Solar panel idea not to be dismissed, so it was agreed that Jim Warwick would follow this up via the Resource Committee.

Action: Jim Warwick

11. Appointment of Statutory designated Governors:

Child protection Governor: Steve Hampson

SEN Governor: Heidi Watters

Link Governor for training: Susannah Clements (via the personnel committee)

12. Confirmation of Meeting dates and Committee Membership:

Meeting dates were agreed.

Governors were advised that they could change which committees they were on if they wished.

Action: Governors please let the Clerk know as soon as possible if there are any changes.

13. Admissions: The question surrounding Chesterton Admissions has been deferred until Tracy Roden has a recommendation for the Governors. Chesterton has bought- in to the LA administration for this until April next year. If we decide to do our own admissions, the Governors would have to annually review admissions, but it would still be possible to buy into the LA for appeals. We still have to look into our admission criteria and adhere to the National Code.

14. Principal's Report:

A great presentation of the Exam data was given by Andy Cornick and we are continuing to beat our targets. We are now focussing on pushing up the students that are finding it difficult to achieve a good grade and have appointed a Lead Intervention worker for this purpose.

The BTEC in Science proved to be very successful. The English Literature results were a little disappointing but were in line with the National trend.

The Chair thanked Andy and all of the school staff for the fantastic job they had done this year.

Action: Mark Patterson to thank colleagues on behalf of the Governors

15. School Improvement Plan:

1. Progress on last year's plan (2010 to 2013). A discussion followed on the behaviour inside and outside of the classroom. People have different expectations and the school needs to work on a shared understanding. Student Voice will be used much more to establish this, which in turn will help us to move forward. There is a need to define excellent behaviour and even though it is stricter in school now it will become stricter still.
2. The new School Improvement Plan (2011 to 2014) has one key priority "All our students make outstanding progress in their learning and achieve excellent outcomes" There are a number of key focus points supporting this and behind each focus point there is an action plan.
3. Following a generous gift from an anonymous benefactor, we have employed a member of staff in English to help improve grades. This is equivalent to the one we already have working in Maths.
4. We have also employed a Literacy Support member of staff to work with the weakest readers and those with dyslexia.
5. Governors suggested that perhaps we could have a special revision class for borderline students, just prior to their exams. Mark Patterson told the Governors about two planned parents evenings in November for the Year 11 English and Maths borderline students, who could with a little more effort achieve a C instead of a D. Parents would be notified by a letter and then a telephone call. Those parents who failed to attend would then be contacted again.
6. Inviting students to the Teaching and Learning committee meeting was discussed. Governors are also welcome to come into school to help if they wish.

16. AOB:

□ We want to use the opportunity of (a) the gift by a parent and (b) a substantial balance of PTA funds gotten via Gift Aid, to celebrate the generosity of our supporters (both parents and others); to say how we are spending the money; and to encourage parents to feel part of a school culture to which we all contribute (some in time, some in money, some in other ways); and to ensure they know that gifts to the school attract Gift Aid, which is very valuable to us.

Action: Mark Patterson

Date of the next meeting: Tuesday 7th February 2012