



**CHESTERTON  
COMMUNITY COLLEGE**

**Chesterton Community College  
Free School Meals Application**

# Free School Meals



Cambridgeshire  
County Council

Please complete all sections using black ink and block capitals

**Claimants details:** Note, if you do not complete all of this section it could mean a delay in the processing of your claim.  
Enter the details of the person claiming the benefit. *Items marked with an ★ must be completed*

\* **National Insurance Number:** ..... \* **Date of birth:** ...../...../19.....

\* **Surname:** ..... \* **(Mr/Mrs/Ms/Miss)**      **If Single parent tick box**

\* **First Name(s):** ..... \* **Relationship to child(ren) :** .....

\* **Address:** .....  
.....

\* **Post Code:** ..... \* **Telephone Number:** .....

**Your email address:** .....

Please fill this section in clearly, using separate lettering (Example: ewb.fsm@cambridgeshire.gov.uk)

*"by providing a contact e-mail address you agree to receive the outcome of your child/ren's entitlement by e-mail"*

## Only add details of your child(ren) attending schools

Enter details of children living with you at your current address, do not include children you are fostering

* Surname:	* First name:	*Date of birth:	* School:
		/ /	
		/ /	
		/ /	
		/ /	
		/ /	
		/ /	
		/ /	

## You must be in receipt of one if these benefits to receive Free School Lunches

\*Please  the corresponding benefit you are receiving

Income Support	<input type="checkbox"/>	Income Based Job Seekers allowance	<input type="checkbox"/>
Income Related Employment Support Allowance	<input type="checkbox"/>	Guarantee element of State Pension Credit	<input type="checkbox"/>
Child Tax Credit only but who are <b>not entitled to Working Tax Credit</b> and whose annual income is less than £16,190	<input type="checkbox"/>	Support under part VI of the Immigration & Asylum Act 1999	<input type="checkbox"/>

'I understand that my information is being held by Cambridgeshire County Council in accordance with the Data Protection Act 1998 and will be shared with other bodies administering public funds to determine the support available and also for the prevention and detection of fraud in connection with this claim.

I give permission for the Education Welfare Benefits team to do periodic checks using the secure benefit checking systems to confirm my continued entitlement to the benefit I receive'

\*Signed: \_\_\_\_\_ \*Date: \_\_\_\_\_

**Please complete and return this form to:**  
Education Welfare Benefits Service  
Box number CC1206, Castle Court  
Shire Hall, Cambridge, CB3 0AP

## **FREE SCHOOL MEALS (FSM)**

**What is it?** It is entitlement for your child to receive a free two course meal each school day, or if there is a cafeteria service, food up to the value of £2.25 (This is the rate for 2012-2013).

**How do I apply?** Complete our on-line application form at:

<http://www.cambridgeshire.gov.uk/freeschoolmeals>

**Who is eligible?** All children who are at school; and were under 19 at the start of the academic year (1 September 2012) and are claiming or have parents who are claiming:

- Income support; or
- Income Based Job Seekers Allowance; or
- Income Related Employment and Support Allowance (this benefit was introduced from 27 October 2008); or
- Child Tax Credit, but who are **not** entitled to Working Tax Credit and whose annual income (as assessed by HM Revenue & Customs) does not exceed £16,190; or
- Support under part VI of the Immigration & asylum Act 1999; or
- Guarantee element of State Pension Credit
- Note: From 1 May 2009 where a parent is entitled to Working Tax Credit during the four-week period immediately after their employment ceases, or after they start to work less than 16 hours per week, their children are entitled to Free School Meals.

Children at Nursery must be attending both the morning & afternoon sessions on the same day to qualify.

Do not include children you are fostering as you will be a paid a fostering allowance.

**For how long?** We will write to you to confirm entitlement has started and will continue to check entitlement via our secure electronic checking system.

### **Our commitment to you**

We shall process your claim within 3 working days of receiving a valid application form and advise you and your child's school of his/her entitlement to FSM.

**Please note: if your child is attending one of the following schools, you will need to apply directly to the school, as they administer their own free school meals:**

#### **Primary:**

Leverington Primary

#### **Secondary:**

Bassingbourn V.C., Gamlingay V.C., Sawtry V.C.