



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Personnel Committee Minutes

24th November 2011

CHESTERTON COMMUNITY COLLEGE
PERSONNEL COMMITTEE

Minutes from 24th November 2011

- 1. Present:** Mary Sanders, Susannah Clements, Mark Patterson and Roger Mann.
- 2. Apologies:** Becky Pointon and Belinda Jones.
- 3. Declaration of Conflict of Interests:** None were declared
- 4. Minutes of the last meeting:** Were agreed with two spelling mistakes amended and signed as correct.

5. School Pay Policy 2011-2012:

This will be amended as instructed and sent around to all Personnel committee members for their comments.

Action: Wendy

6. Terms of Reference for Personnel:

These were agreed and will be passed to the FGB for ratification.

Terms of reference for the Pay Review Committee were agreed.

Action: Wendy

7. Principal's Staffing Report:

A number of staffing issues were discussed.

The Leadership ISR's to be put on the agenda for the Summer Term Staffing committee meeting. **Action: Wendy**

8. Governor Training and membership:

Nothing to report

9. Statutory Policies to be reviewed:

Schedule another Personnel Committee meeting with hard copies of all policies that haven't been reviewed since January 2009.

Action: Wendy

10. Date of the next meeting: 19th January 2012. **This will be the Policy meeting.**