

**Chesterton Community College**  
**Resources Committee**  
**Minutes from the 15<sup>th</sup> March 2016**

1. **Present:** Lucy Scott (LS) (Head), Mary Sanders (MS), Jo Borroughes (JB), Mark Little (ML), Katherine Hutchinson (KH), Jim Warwick (JW) (Chair), Musum Shaikh (MS), Peter Howard Jones (Auditor).

2. **Apologies:** Eva Pepper

3. **Declaration of conflict of Interests/Register of Business Interests:** None declared.

4. **Minutes from the last meeting (24.11.2015)** These were agreed and signed as a true record by the chair.

5. **Matters Arising:**

a. **Auditors Report:** ML went through the budget update and explained the cash flow analysis to the committee.

6. **Feedback from Health and Safety Audit:** The Health and Safety audit was completed on the 25<sup>th</sup> January. It was a mixed report but one main outcome was that work needed to be completed on risk assessments. ML has chased the report and will circulate to governors once the final report has been received.

**Action: ML to summarise and timetable findings with a timescale of addressing each point. Clerk to add to next agenda.**

7. **Update on New Build:** ML explained how there was a slight delay due to demographic numbers. Governors questioned the date that we are expecting to start to which ML replied it is looking like Sept 2019 now instead of 2018 as originally planned.

8. **Darwin Green Update:** LS explained to the committee where we are so far in the process. A further meeting is planned for March where feedback on the bid will be given. LS told the committee that she is confident that this is still going ahead as planned. JW questioned if a communication update on this to parents should be considered, to which LS replied that it could be included in the headteachers blog and by a parentmail communication.

**Action: LS to put update in blog.**

9. **Budget Update:** ML went through the budget highlighting the key areas to governors. Overall from Sept to Feb we are exceeding incoming of £85k. The EFA announced that summer school funding would be coming to an end this year. Staffing costs, Agency and Supply staff remain one of the biggest areas of expenditure.
  
10. **Sports Centre Budget Update:** ML explained how the Sports Centre have a 50K surplus compared to budget. This would be looked at in more depth at the next sports centre committee meeting.
  
11. **AOB-** An overview of the schools finances were discussed and proposals of how to address this were spoken about and agreed by the committee.

A confidential minute was taken at this point.

12. **Date of next Resources meeting: 21<sup>st</sup> June 2016**

**This meeting closed at 7.40**