



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Resources Committee Minutes

10th January 2012

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Committee Minutes
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1. Present:

Mark Patterson, James Strachan, Tracy Roden, Alistair Wayne, Jim Warwick, Belinda Jones (Late arrival), Paul Tonks

2. Apologies:

David Sharp, Mary Sanders, Becky Pointon, Katharine Hutchinson.

3. Conflict of Interests:

None were declared

4. Terms of Reference:

Terms of Reference for the Resource committee were agreed.

Terms of Reference for the Audit committee were agreed with slight amendments as suggested.

Both of these will now go before the Full Governing body (FGB) for Ratification.

Action: Clerk

5. Minutes of the last meeting:

The minutes from 18th October 2011 were approved as a true record

6. Matters arising:

Solar Panels: There is a British Gas sponsored scheme, however the Committee decided not to proceed. Sam Goodall to be informed

Action: Tracy

7. Pensions update:

No new information is available.

Action: Tracy to seek further information for next meeting.

8. Health and Safety Update:

- Tracy Roden presented a summary of accident information in tabular form. This is now to go to the FGB. **Action: Clerk**
- Spot checks for Health and Safety are to be introduced

Action: Tracy /Site Manager

- There will be a Health and Safety audit undertaken by County late February as part of the bought back package as an Academy.

Action: Tracy

9. Academy Financial update:

Tracy presented the September 2011 to August 2012 College revenue budget summary

- Overnight Deposits to be investigated.
- Whether other banks will offer a better deal than Barclays

Action: Tracy

The Resources Committee recommend the College budget and the Sports Centre Budget to the FGB.

Action: Clerk

10. Policy Update:

The Resources committee accepted that the suggested Policies should fall within their remit.

11. A.O.B

- Staff Travel allowances to be reviewed
- A School Debit/Credit card to be established

Action: Tracy

12. Date of next meeting: 13th March 2012.

Please note: The meeting on 24th January has been cancelled.

Please also note: The meeting on 6th December was re-arranged to 10th January (the minutes of 18.10.2011 stated the next meeting was to be 6th December however it didn't take place)