



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Resources Committee Minutes

19th June 2012

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Committee Minutes

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1. Present:

Steve Hampson, Mark Patterson, Tracy Roden, Jim Warwick, Mary Sanders, James Strachan, Katharine Hutchinson

2. Apologies:

David Sharp.

3. Not in attendance: Alistair Wayne, Paul Tonks and Belinda Jones.

4. Conflict of Interests:

None were declared

5. Minutes of the last meeting:

The minutes from 13th March 2012 were approved as a true record, subject to a slight amendment in item 6 "Once a year back up "test"

6. Matters arising:

- Committee agreed to pay 45p per mile travel allowance for car travel.
Action: Tracy
- Committee agreed that the Financial Regulations and Procedures should apply to school trips.
Action: Tracy ☐
- Work to replace cheques with BACS is in train.
Action: Tracy ☐
- Report to be circulated prior to 2nd July Audit Committee meeting.
Action: Tracy

7. Financial Regulations and Procedures :

Committee agreed to these procedures which will now go to the FGB for final ratification.

Action: Clerk

8.

A) School Budget:

Committee approved the draft School Budget for 2012-2013

Committee agreed to 5% increase in lettings **B)**

Sports Centre Budget:

Committee delegated the authority to recommend the Budget to the Sports Centre Committee and anticipate no major revisions to the draft. **Action:** Clerk/Tracy

9. Formal review of Fundraising Manager Post:

The Committee decided to allow the Fundraising Manager post to end, when the fixed term contract for the post expires on 12th July and to pay 2.5K per successful European bid (outcome to be known in October)

School will also pay for days of work required to respond to the European bid queries and handover work, even though this may go beyond 12th July contractual termination date, to be determined by the school.

10. A.O.B- none

11. Date of next meeting: 16th October, to be confirmed at the first Full Governing Body meeting in September 2012