

Chesterton Community College
Sports Centre Committee
Minutes from Tuesday 1st November 2016

Present: Edit Tokorsci, Nathaniel Bostock, Lucy Scott, Martin Russell, Mary Sanders, Jim Warwick, Helen Arnold (Co-Chair), Eva Pepper (Co-Chair), Michaela Eschbach.

- 1. Apologies:** None.
- 2. Election of Chair:** Mary Sanders nominated Helen Arnold and Eva Pepper as Co-Chairs to which Jim Warwick seconded Mary's nomination- The committee were all in agreement. Helen wanted to add that her Term of Reference comes to an end in March to which the committee agreed that they were happy to go ahead and would discuss things further in March.
- 3. Terms of Reference:** These were looked at and agreed by the committee.
- 4. Declaration of Conflict of Interests:** None
- 5. Declaration of Business Interests:** None
- 6. Minutes of the Last Meeting (14.06.16):** These were agreed and signed as a true record by the Chair.
- 7. Matters Arising:**

Community Governor – ET gave a suggestion to the committee of a current member of the Sports Centre who also works as a Sports Development Officer for the City Council. The committee all agreed and it was suggested that Edit invites the member to the next Committee meeting.

Update on Pool: The committee discussed the pool lining options and how the pump is working. ET had some concerns regarding current members asking when the work will be commencing. It was decided that at the next committee meeting in January a definite decision on the best option and the timing of work commencing would be decided. MR discussed some options of some section 106 funding that has been made available to Chesterton to which he added that it is still early days and wasn't sure of the timings of when funds would be available. Governors had some questions on if the money could be spent in advance i.e. borrow the money and pay it back when the funding becomes available or if we directly deal with contractors or if the council do. This was spoke about in detail and MR agreed to look at things further to gain more information for the committee and email it round once received. Governors discussed the different options about pumps to which ET added that the contractors cannot recommend any different ones to use so we will continue with the ones we are using until the refurbishments take place.

Action: MR to email around any further updates. ET to look further into pool lining option down times.

- 8. Sports Centre Managers Report:** ET went through a detailed report on strategic priorities highlighting the key points. The committee went through a membership report which showed a steady increase in DD income but since July the increase has stopped. The committee spoke about the factors which may have caused this, to which ET had some concerns that a factor could be that the Sports Centre is in need of a refurbishment to keep up with competitors. ET told the committee that staff are having a training session on a programme to use which will help to engage more with customers. It was decided by the committee that staff should tell customers that a refurbishment will be taking place over the summer 2017.
- 9. Health and Safety Update:** NB shared with the committee some data on incidents recorded in the Sports Centre. There was no major concerns to report and all incidents were mainly minor incidents that were dealt with by members of staff.
- 10. Ofsted Updates:** LS spoke to the committee about how we are expecting Ofsted at any time now and how it is important to keep the Single Central Record maintained which means keeping all staff paperwork/records up to date.
- 11. Budget Updates:** MR gave an overview of the Sports Centre budget ending August 2016 highlighting the key areas to the committee. Total income YTD was 868k to which the budget was 944k showing a slight decrease in achieving budget. MR spoke about expenditure and showed some break down of figures and mentioned how the Sports Centre have been very well controlled in their budget to help out the college. It was also added to email MR any further queries on the budget.
- 12. AOB:** None.
- 13. Date of next meeting: 31st January 2016.**

This meeting closed at 9.02am.