



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Sports Centre Committee Minutes

11th June 2013

Chesterton Community College
Minutes of the Sports Centre Committee Meeting
Tuesday 11th June 2013

- 1. Present:** Edit Tokorcsi, Hannah Greenwood, Mary Sanders, Mark Patterson, Sally Gibson, Tracy Roden, Helen Christy, Ayesha Tahir, Jim Warwick (Chair)
- 2. Apologies:** David Carter will be joining this group in September
This meeting was quorate 5 Governors out of 6 present. (Quorum is a minimum of 3 Governors) Alistair Wayne was not present.
- 3. Declaration of Pecuniary Interests:** None were declared.
- 4. Register of Business:** None were registered
- 5. Minutes of the last meeting (24.04.2013):** These were agreed and signed as a true record.
- 6. Matters arising:** Actions from the minutes were discussed as follows:
 - **Box Cafe:** The new Lease for the Box Cafe is now in place and it was agreed that ongoing monitoring will be required.
 - **Update on the new Fitness suite:** The new budget takes account of the fitness suite opening from 7am on Mondays to Fridays, from September 2013 (all year round)
Action: Edit Tokorcsi. email shot / press release for new opening times. Arrange for the new webpage from September 2013 to include new opening times.
- 7. Customer Survey:** We need to consider ways to monitor the opinion of members of the fitness suite. Review use of an exit questionnaire after the fitness suite, potentially a manual system plus Technogym solution. **Action:** Edit/Hannah to meet with Technogym to review £1k software and what it can deliver.
- 8. Online Booking:** The IT department are still working with firewall issues and County, an imminent solution is not in place. Therefore we prefer a Gladstone solution which has been included in the budget. One off cost circa £5k with ongoing costs per annum of £3K. Prices already include 10% discount. The £5k includes £1.5 migration costs. This is a three year deal.
Gladstone is the market leader in Leisure. The new sports centre on Madingley Road will launch in September 2013 with Gladstone online booking so it is key we pursue this solution. **Action:**
Agreed online booking and server / system hosting to be progressed via Gladstone **but** Edit/Hannah to meet with them and reduce costs. Potentially we could be their flagship centre. **Action:** . It was recommended that a small project team would help coordinate the online booking system with website launch to include (Sports Management, Finance, IT): Edit to lead.
- 9. Planning at the Pavilion:** Detailed planning is complex and will be long term. Talks to begin with the LTA (Lawn Tennis Ass) regarding capital growth and tennis

development to cover (i) Refurbish Tennis courts on the school site (ii) new Tennis courts, potentially at the Pavilion site (iii) Consider other users of the spare land adjacent to Milton Road if not for tennis.

10.Sports Budget 2013-2014:This was unanimously approved and will be recommended to Resources Committee for their approval prior to FGB.

Action: Tracy Roden to add key points from the SWOT analysis.

11.Any Other Business: This is Tracy's last meeting as she will be leaving at the end of the school year. The Sports Committee thanked Tracy for her hard work in turning the Sports Centre around financially during her time.

12.Date of next meeting: Autumn 2013 - Exact dates TBC.

The meeting closed at 9.10am

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Signed -----Date-----
