



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Sports Centre Committee Minutes

24th October 2012

Chesterton Community College
Minutes of the Sports Centre Committee Meeting
Wednesday 24th October 2012

1. Apologies: Sally Stanhope (Gibson)

2. Present: Tracy Roden, Edit Tokorcsi, Mary Sanders, Mark Patterson, Jim Warwick.

Helen Christy, Paul Tonks and Alistair Wayne were not present.

3. Conflicts of Interest: None were declared

4. Election of Chair of Sports Committee: Jim Warwick was nominated by Mary Sanders and seconded by Mark Patterson. All agreed.

5. Terms of Reference for the Sports Committee: The Terms of Reference were accepted subject to a change in the date.

6. Minutes of the last meeting (26.06.2012): These were signed as a true record.

7. Matters arising:

Gladstone online system will start in January 2013. There was a suggestion that we might be able to put the scheduling online first, to phase the change.

Action: Edit to investigate.

Marketing plan to be updated and sent to governors.

Action: Edit/Tracy/Wendy

8. Sports Centre Finances:

- The Sports Centre audited accounts need to be provided by Julie Weaver as soon as possible.
Action: Tracy to contact Julie Weaver
- There was a query regarding the Directors signing off the accounts and whether all three need to do this.

• **Action:** Tracy to investigate

- The external audit revealed no errors with the Sports Centre accounts which is pleasing.
- The revised budget was noted by governors, this had received formal ratification virtually by FGB.

9. General Update:

The Fitness Suite refurbishment begins on Monday 29th October.

Provisional launch of the New Fitness Suite and Box Cafe will be on 4th January 2013 at 3.30pm to 4.30pm. **Action:** Edit to contact dignitaries/VIPs and invite Governors, PE staff and the Site team.

10. Sports Centre Development plan: Consider re-introducing off-peak membership **Action:** Edit/Tracy Bring cancellation analysis to the next meeting **Action:** Edit

11. Sports Centre Development plan:

The Development Plan was discussed. Sauna and Soft Play to be considered in 2013/2014 as this is ambitious given the cost and lack of space.

Action: Tracy/Edit

12. AOB-There was no other business

13. Date of next meeting: Thursday 6th December 2012 8.00 – 10.00am Head's Office.