



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Strategic Committee Minutes

30th November 2012

Chesterton Community College
Strategic committee Minutes
30th November 2012

1. Present: Mark Patterson, Simon Peyton-Jones, James Strachan, Jim Warwick, Andrew Kennedy, Susannah Clements.

2. Apologies: None

In attendance: Wendy Palmby (Clerk)

This meeting was quorate 6 Governors out of 6 present. (Quorum is a minimum of 3 Governors)

3. Declaration of Pecuniary Interests: None were declared.

4. Register of Business: Simon Peyton Jones and Andrew Kennedy declared that they worked for Microsoft Research, as we would be discussing the "Tablets at Chesterton".

5. Election of Chair: Simon Peyton-Jones was proposed and seconded and all were in agreement to re-elect Simon as Chair.

6. Terms of Reference 2012-2013: The Terms of Reference previously circulated were proposed and accepted by the Strategic committee and will go forward to the Full Governing Body meeting on 5th March 2012 for ratification.

Action: Clerk to add to the agenda for the Full Governing Body meeting on 5th March 2012

7. Minutes of the last meeting, (29.06.2012) were accepted as a true record and signed by the Chair.

8. Matters arising: All actions from the previous minutes had been completed. There were no other matters arising.

9. Articles of Association: The constitution of the Governing body was then discussed at length.

It was proposed that there be no maximum number of Governors and guidelines to numbers of each category of Governor could be accounted for in the Full Governing Body Terms of Reference. It was suggested that Vice Chair and Clerk meet with the solicitor, Mark Small, to discuss what we would like to achieve.

Action: Clerk to liaise with the Vice Principal Business and arrange a meeting with the Vice Chair of the Full Governing Body and the Solicitor, Mark Small.

10. Full Governing Body (FGB) Terms of Reference: The proposed FGB Terms of Reference were circulated and discussed with the following suggestions:

- The FGB to consist but not be restricted too: Seven Parent Governors, four Staff Governors and nine Community Governors.
- Governors shall serve a term of Four years and after that may stand for re-election
- Members of the FGB committee are to meet at least three times a year and be entitled to 14 days notice of a meeting and to receive an agenda with papers for discussion. A shorter timescale may be agreed by the Chair for issues needing urgent attention.
- Committees will organise and time agendas and papers themselves.
- Chair, Vice Chair of the Governing Body and Chair of the Audit Committee are the three Ex-Officio Members of the Academy Trust.

Action: FGB Terms of Reference to be amended as discussed and proposed to the FGB for acceptance.

Should we have a vacancy for a Community Governor, one possibility is that we could consider a suitable locally elected person

Student Voice Representation: Susannah Clements will attend a Student Voice meeting to discuss the possibility of them coming to a full governors meeting to give their views on the year.

Action: Clerk to liaise with the Student Voice Leaders to arrange attending a meeting

11. 1 to 1 Tablet Devices:

The "Letter to Parent" document and the substantial ongoing email debate were discussed. The section on Financing was reviewed and amendments suggested.

The Chair left the meeting at 9.20am and Jim Warwick (Vice Chair of FGB) chaired the meeting from 9.20am.

Action: The Head to make relevant changes to the letter and to meet with the Chair on the morning of Monday 3rd December, to agree on the final document to be sent to Parents.

12. Policy Review: It was noted that we no longer publish a school Prospectus. All information contained in the Prospectus is now available on the College Website.

13. Date of the next meeting: Agreed date Friday 8th February 2013 at 8am.

The meeting closed at 9.30am.