



**CHESTERTON  
COMMUNITY COLLEGE**

**Chesterton Community College**

**Teaching and Learning Committee  
Minutes**

**03 July 2012**

Chesterton Community College  
**Minutes of Teaching and Learning Committee**

3<sup>rd</sup> July 2012

**1. Present:** Andrew Kennedy, Roger Mann, Mark Patterson, Rolf Purvis, Lloyd Brown, Steven Erickson, Katharine Hutchinson, Belinda Jones, Alistaire Wayne.

**2. Apologies:** Kirsten Branigan, Simon Peyton-Jones, Ayesha Tahir, **Absent:** Paul Tonks, David Carter and Colleen Lehane

**3. Conflicts of interest:** None were declared

**4. Minutes of the last meeting:**

These were agreed as a true record and signed by the Chair.

**5. Matters arising:**

- Year 7 survey: The committee discussed the results of the Yr7 and Yr8 surveys which were in favour of the school revising its Behaviour Policy to be stricter.
- Post -16 destinations information is still being sought.
- Governors' monitoring of Trips and Visits **Action:**  
Steve Erickson
- Governors praised the school for the number and range of trips and activities offered by the school.

**6. Policies:**

a) Homework Policy:

Lloyd Brown introduced the draft Homework Policy for 2012-2013. There was a suggestion that we do a quick guide to the Homework Policy and to the Marking and Assessment Policy as we do for the Behaviour Policy.

Brown

**Action:** Lloyd

There was a suggestion to reword the sentence about marking of homework that is handed in late.

Brown

**Action:** Lloyd

**Governors approved the Policy, subject to these amendments.**

b) Marking and Assessment Policy:

Lloyd introduced the revised draft Marking and Assessment Policy, highlighting the changes from the current policy. It was suggested that S, P, G be used instead of 1, 2, 3.

**Action:** Lloyd Brown

**Governors approved the Policy.**

c) Behaviour Policy:

Lloyd introduced the revised Behaviour Policy. The point was made that the policy needs to emphasise respect for adults who work at Chesterton. This is to be looked at in relation to "The Chesterton Way"

**Governors approved the Policy**

d) Teaching and Learning Policy:

Steve Erickson introduced the draft Teaching and Learning Policy.

It was suggested that the 19 points be broken into sections that relate to the aims.

Give some examples for number 2.

Could the annual budget be increased to £100?  
Erickson

**Action:** Steve

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**Governors approved the Policy**

e) Spotlight Policy:

Steve introduced the draft Spotlight Policy. It was suggested that the Senior Leadership team (SLT)

reflect on point 2.

Erickson

**Action:** Steve

Governors approved the Policy subject to the SLT reflection on point 2.

f) Core Subjects Spotlight Policy:

Rolf Purvis talked about the draft Spotlight reports for Science, Maths and English and there was a discussion of each one.

**7. A.O.B:** There was no other business.

**8. Date of next meeting:** Wednesday 3<sup>rd</sup> October 2012.

Please note: To accommodate the Extended Leadership Team meetings which will now be on Tuesdays, Teaching and Learning committee meetings will be on Wednesdays as from next term. Page **2** of **2**

