



**CHESTERTON
COMMUNITY COLLEGE**

**Chesterton Community College
Resources Committee Minutes
10th December 2013**

CHESTERTON COMMUNITY COLLEGE
Minutes for the Resources Committee
10th December 2013 at 6pm

1. Present:

Nicola Von Schreiber, Lucy Scott (Head), Katharine Hutchinson, Mary Sanders and Mark Little (Director of Finance and Business and a non-voting member).

The meeting was Quorate with 3 Governors plus the Head - the quorum is 3 Governors plus the Head.

2. Apologies: Jim Warwick, Colleen Lehane, James Strachan and Alistair Wayne.

3. Declaration of Pecuniary Interests: None were declared

4. Register of Business Interests: There were none registered

As the Chair was unable to attend this meeting, Mary Sanders agreed to take the Chair

5. Terms of Reference: Small amendments were made to the Terms of Reference.

Action: Clerk to update

6. The Minutes of the last meeting: (15.10.2013) were agreed and signed as a true record.

7. Matters rising:

- An update on the Pavilion was given by Mark Little and we are still waiting for a response from the EFA.
- We have launched the new website and the Head has had good parental feedback. The website address has remained the same.
- A Governor asked if it would be possible to have a coach bay at the new pavilion site.

This is not in the plans at present.

Action: Mark Little and the Head to look into this possibility.

8. Budget Update:

- An Academy balance sheet was circulated to the Governors present. This was up to date with the funding from the capital bid and more funds were due in the next week. Mr Little is to submit the VAT claim and funds from this are expected back in January 2014.
- The Budget update was handed out to Governors. This was updated on 20th November 2013 and the top line was predicted with us having 920 students when in fact we had 900. This means we were overstated by £90,000. Mark Little explained that he has an action plan to make up for this loss. However in most lines the budget is in line with expectations. The possibility of changes in new technology to help with printing costs was discussed.
- The Summary of the financials was analysed and concerns noted for the 2014-2015 budget and beyond. Mark Little will re-forecast in January 2014.

Action: Mark Little

- The various line on the payroll document were discussed. The cost of the intervention model may change going forward as these are fixed one year contracts. Statement funding may no longer be advantageous for the school as parents may choose to use their allocated funds elsewhere.

9. Date of the next meeting: Proposed for 21st January 2014

The meeting closed at 7.00 pm