



**CHESTERTON
COMMUNITY COLLEGE**

**Chesterton Community College
Resource Committee Minutes
21st January 2014**

CHESTERTON COMMUNITY COLLEGE
Minutes for the Resources Committee
21st January 2014 at 6pm

1. Present:

Nicola Von Schreiber, Lucy Scott (Head), Katharine Hutchinson, Mary Sanders, James Strachan (Chair), Alistair Wayne, Jim Warwick, Eva Pepper and Mark Little (Director of Finance and Business and a non-voting member).

The meeting was Quorate with 7 Governors plus the Head - the quorum is 3 Governors plus the Head.

2. Apologies: Colleen Lehane (Maternity leave)

3. Declaration of Pecuniary Interests: None were declared

4. Register of Business Interests: There were none registered

5. Terms of Reference: The Terms of Reference were agreed and will go to the next Full Governors meeting in March for ratification.

6. The Minutes of the last meeting: (10.12.2014) were agreed and signed as a true record.

7. Matters arising:

- An update on the Pavilion was given by Mark Little: The EFA application has been made for the agreement for change of use.
- The Head has met with Castle school. They expressed a concern about parking but have agreed to work together with the developer. A discussion is needed with the Castle school about community parking.
- The Contract for the school photocopiers ends in September 2014. The reforecast should be cheaper as we are looking at less printing with the introduction of i-pads. A discussion followed on the difference in cost between Black/White versus Colour. We will go out to tender when we decide what is required.

8. Budget Update: The financials were considered and reforecasts explained. An attempt at a reality check is necessary. The committee felt that we should be aiming at as low a surplus as possible. Sensible and minor changes are being made to keep within the budget.

A confidential minute was then taken re: Staffing
Staff Governors left the meeting at this point.

9. Bids Update: There are two bids in progress.

- Health and Safety, safeguarding bid: Reception in the new building where the asbestos shed is.
- Health and safety bid: Top corridor and roof void work.
Both are under £500k and deadlines are imminent.

10. Date of the next meeting: Proposed for 18th March 2014

The meeting closed at 7.00 pm