



**CHESTERTON
COMMUNITY COLLEGE**

**Chesterton Community College
Teaching and Learning Committee
Minutes**

27th November 2013

Chesterton Community College

Minutes of Teaching and Learning Committee

27th November 2013

Present: Katharine Hutchinson, Andrew Kennedy (Chair), David Carter, Roger Mann, Kirsten Branigan, Shelley Lockwood, Colleen Lehane, Lloyd Brown (Deputy Head), Steve Erickson (Assistant Head), Katrina Patterson and Richard Kirkby.

This meeting was quorate 7 Governors out of 9 were present. (Quorum is a minimum of 4 Governors)

In attendance: Wendy Palmby (Clerk)

Apologies: Ayesha Tahir, Simon Peyton Jones and Lucy Scott

Welcome: The Chair extended his welcome to everyone

- 1. Declaration of Pecuniary Interests:** None were declared.
- 2. Register of Business Interests:** Andrew Kennedy and Simon Peyton Jones are employed by Microsoft.
- 3. Curriculum:** Item 7 was taken first as Mr Brown had to leave early. Mr Brown had produced a document which had been circulated to the Governors prior to the meeting. He went on to present the suggested curriculum going forward, referring to the DfE website and the 2016 curriculum. Mr Brown went on to list the core subjects for KS4 and said that Astronomy was being offered as a Twilight session. Public Services had been taken out by the Government, but there was a possibility that this could be put back in. RE was mistakenly omitted from this list and will be put back in. A discussion on the changes going forward followed and Governors were able to ask questions which were answered by Mr Brown. The "Double weighting" in subjects such as English was explained. Governors asked about the option of doing one Science, which was not available at the moment and it was decided this could be a topic for a future meeting. After a long deliberation, Governors were happy to support this curriculum model, but they expressed their concerns for students who did not have English Literature as a strong subject.
- 4. Update on Tablets:** This item was brought forward to enable Mr Kirkby to leave the meeting as it was previously under AOB. Mr Kirkby handed out a document with details of a survey that had been carried out on parents of students using i-pads. The Governors went on to discuss these with results with Mr Kirkby. It was explained that students have been banned from using i-pads for playing games and parents could take this further to cover home use if they wished. A short demonstration of how a student used his i-pad to video something for Drama was given and the Governors and staff present went on to discuss other initiatives that are taking place with i-pads.

Mr Kirkby then played a drama video to show how parents and children could complete homework together – which is something we are promoting

This type of practice is shared with staff through the Head of Faculty meetings and staff training occurs during weekly briefings

IT are meeting every member of staff for a one hour session to support them with this initiative and how this technology can aid independent learning.

Katrina Patterson went on to explain how this technology can be used to “flip a lesson”. The preparation for the lesson can be done by the student before the lesson, by giving them all the information, which means the students can all start at a common point when they arrive in class.

“Edmodo” software is a great way of making information accessible to all, but IT are looking at a way of building up a repository of work that all can access. There is an i-Leaders meeting next week to share best practice.

The Governors thanked Mr Kirkby for his presentation.

5. **Minutes of the last meeting (02.10.2013):** These were agreed by all Governors and signed by the Chair as a true record

6. **Matters Arising:**

Steve Erickson updated Governors on the Marking and Assessment policy. Feedback books have been assessed this week and are proving to be very successful. Staff will now start taking these to Parents evenings so that they can be part of a discussion with Parents. There has definitely been an improvement seen in students work using this method.

A Governor asked the staff members present how this repeated feedback impacted on their time. A member of staff said that they were getting quicker at this, but it would be really useful to find a way of sharing this information with other teachers. Some discussion followed on methods that could be used to store all comments in one place.

Action: Feedback should be an agenda item for another meeting.

7. **New Terms of Reference:** Governors discussed the proposed new Terms of Reference that had been put together by the Chair.

Action: Clerk to ask the Head to review with the Chair.

8. **Planned Topics for future Agendas:** A list had been put together by the Chair and this was discussed at length.

Action: Chair to update and recirculate to Governors.

The Community group was discussed and it was thought that there was a possibility this group could feed back to the Teaching and Learning Governors, rather than just to the Full Governing Body.

9. **Date of next meeting:** Confirmed for Wednesday 29th January 2014

The meeting closed at 5.35pm