



**CHESTERTON
COMMUNITY COLLEGE**

**Chesterton Community College
Sports Centre Committee Minutes
03 June 2014**

Chesterton Community College

Minutes of the Sports Centre Committee Meeting

Tuesday 3rd June 2014

1. **Present:** Edit Tokorcsi, (Sports Centre Manager) Hannah Greenwood (Assistant Sports Centre Manager), Helen Arnold, Lucy Scott (Headteacher), Mark Little (DOFAR), Jim Warwick (Chair), Mary Sanders, David Carter, Ayesha Tahir.
2. **Apologies:** Alistair Wayne, Eva Pepper, Helen Christy (City Council Neighbourhood Community Development Officer) Carrie Holbrook (Senior Sports Development Officer for the City Council).

This meeting was quorate 6 Governors out of 8 present. (Quorum is a minimum of 4 Governors)

In attendance: Wendy Palmby (Clerk)

3. **Declaration of Pecuniary Interests:** None were declared.
4. **Register of Business:** None were registered
5. **Minutes of the last meeting** (11.02.2014): These were agreed and signed as a true record.
6. **Matters arising:** Actions from the minutes were discussed as follows:

- i) **Membership Data:** Edit Tokorcsi presented a document that had been previously circulated. From 2011 to 2014 there had been an increase in membership of 49% with the Silver membership being most popular. A short discussion on numbers followed. The most popular payment option is Direct Debit which in comparison was the same year on year. A Governor commented that the University Gym is now open and offered to do a comparison report with the Chesterton Sports Centre.
- ii) **Do we need to make other memberships more attractive?** It was decided that as we could not accommodate more fitness classes (included in the Gold membership) so this would not be required at this time.
- iii) **Membership income:** Governors discussed if the apparent income from memberships correlated with the budget income.
Action: Edit to produce a detailed report and discuss at the next meeting
- iv) **Space for extra classes:** The Cardiac rehabilitation project brings with it funding for 6 weeks from the City Council. It is hoped that the project will be self-financing after that. There is a meeting with the City Council to discuss Obesity programme this week. These courses will be reviewed after 6 weeks

to ascertain if the cost of running the course is covered by the membership.

Action: Edit Tokorcsi to report back to the next meeting

- v) **Unused Space:** A document outlining the options for extension had been circulated previously. The options were explained in detail and the Governors went on to discuss how these options impacted on the school and how they could be incorporated with the overall development of the school and its ongoing projects.
- vi) **Pricing Structure:** The prices at Chesterton were compared with those of our competitors and it was decided to increase our annual and monthly fees together with Astroturf letting fees by a small amount. All Governors agreed to this increase.

7. Pavilion Update: All of our approvals are in place, however due to the change in the company developing this site a new planning application has to be submitted. This will cause a delay of approximately twelve months, but it should still include the 106 money for the Pavilion.

8. Cambridge Network Partnership: This incurs a cost of £250.00 and the Governors felt this was not of real benefit to us, but maybe to look at again in the future.

9. Annual Customer Survey: A document detailing the results had been circulated previously to Governors. There had been 161 responses and the results were explained in detail. The question of a customer forum was raised, but due to there being a very low attendance previously and a poor experience it was decided to leave this for now. The actions which had arisen from the survey were discussed and it was decided to look at how the online booking system could be made smoother.

10. Budget update: Copies of the income and expenditure had been circulated to Governors previously and Mark Little went on to explain the figures. Memberships were performing well, albeit the corporate membership was a little down. Swimming lessons are doing extremely well and thanks was given to Hannah Greenwood for her work with this. Adult Education was also working well and the target numbers have been increased for next year. Expenditure is in line with the budget in most areas with the sinking funds still ongoing. Quite a lot had been spent on refurbishing the Changing rooms this year and this schedule was ongoing. The overall budget is looking in good shape.

11. There was no other business

12. Date of next meeting: 21st October 2014 at 8am in the Head's office.

The meeting closed at 9.15am.