

1. Terms of reference

The Strategic Committee has the following roles

- To act as a sounding board and critical friend to the Principal.
- To act as a forum for pro-active discussion of the school's current state and possible future directions for development.
- To respond to wider school issues arising from meetings of individual committees.
- To develop and keep under review the school's medium term strategic planning documents.

2. Membership – SLT

The committee shall consist of the Chair of governors, the Chair of each committee and the College Principal and SLT.

3. Quorum

A minimum of **three** Governors.

4. Meetings

Members of the committee are entitled to seven days notice of a meeting and to receive an agenda and any papers to be considered at the meeting. A shorter timescale may be given if the committee chair decides the issue needs urgent attention. Some decisions may be made virtually (by e-mail) at the behest of the Chair.

Other members of the governing body may attend meetings of the Strategic committee and may contribute to discussions on matters under consideration. Only full members of the committee, as approved by the Governing body, shall however have the right to vote on any resolution placed before the committee.

5. Chairmanship

The chairmanship of the strategic committee is to be decided by the governing body.

If the Chair is absent from a meeting, a **non-staff** governor may be elected to take the chair for the duration of that meeting.

6. Minutes

All committee meetings must be minuted.

The minutes must be circulated with the agenda of the next strategic committee meeting.

The full governing body agreed these terms of reference on -----15.01.16