

## **Chesterton Community College**

### **Personnel Meeting**

#### **Minutes from Tuesday 10<sup>th</sup> May 2016**

- 1. Attendance:** Roger Mann (RM)(Vice Chair), Lucy Scott (Head), Mary Saunders (MS) (Chair), Jo Borroughes (JB), Mark Little (ML), Eva Pepper (EP), Suzanne Izzard (SL) (Clerk).

This meeting was quorate of 5 governors out of 7 present. Quorum is a minimum of 4 governors.

- 2. Apologies:** Luke Turner and Shahida Rahman.
- 3. Declaration of Business Interests/Conflicts of interest:** Eva Pepper declared that she was now a trustee of Cambridge Youth Opera.
- 4. Matters Arising:** Employment, Recruitment and Staff Facing Allegations of Abuse policy was discussed and the new EPM models were looked at by the committee. It was agreed to look into this further and discuss at the next Personnel meeting.  
**Clerk to add to next agenda.**
- 5. Policies for Review:** The Sickness policy was discussed and LS explained that this was to be circulated to all staff before going for final ratification at FGB.  
**Clerk to circulate policy to staff.**
- 6. Dealing with Mental Health:** LS gave an update on what is put in place for pastoral care to staff after governors had questioned what provision is available. Governors were impressed by what support had been made available.
- 7. Ofsted Updates:** LS updated the committee on the recent visit that Chesterton had from Rosemary Prince and Dame Joan McVittie, who is a lead Ofsted inspector. It was a very impressive visit with all positive feedback.
- 8. Update on Restructure:** LS gave an update on the restructuring process and informed the committee that the process has now been completed.
- 9. AOB:** None
- 10. Date of Next Meeting:** 28<sup>th</sup> June 2016

**This Meeting ended at 5.55pm**