

CHESTERTON COMMUNITY COLLEGE

PASTORAL COMMITTEE

Minutes from Wednesday 03.02.16

- 1. Present:** Roger Mann (RM) (Chair), Lucy Scott (LS) (Head), Helen Arnold (HA), Rolf Purvis (RP), Michaela Eschbach (ME), Becky Palmby (BP), Lucy Lewis (LL) and Mark Little (ML).

This Meeting was quorate 5 Governors out of 7 present. Quorum is a minimum of 4 Governors.

- 2. Apologies:** Shelley Lockwood, Colleen Lehane, Donna Young and Claire Hargraves
- 3. Declaration of Conflict of Interests:** Nothing new was declared.
- 4. Register of Business Interests:** Nothing new was declared.
- 5. Minutes of Last Meeting (18.11.15):** These were approved by Governors and signed as a true record by the chair.
- 6. Matters Arising:** Prevent Training – RM circulated Lynsey Rooker's email. It was questioned if Governors would like specific training. All compulsory training has been done for staff by Lynsey Rooker and Anil Soni to which feedback has been very positive. RM and HA have completed online awareness training covering Prevent and Channel. It was discussed that Governors should take up free in-house training at FGB meeting.
- 7. PSE Element of Tutor Time:** Becky Palmer gave an outline of PSE and what's involved. Various people are involved in PSE including a group of volunteer teachers. It involves a programme of assemblies some of which involve outside agencies. Topics listed in the Sex and Relationship Policy are also covered during PSE time and RM commented that it could be useful to include a bit more information as parents could be particularly interested in this policy. Governors asked if parents had the right to withdraw their children to which BP responded that she is still waiting for clarification about whether the right to withdraw still applies in Science and part of the National Curriculum. Becky commented on how well things are going this year; she has had positive staff feedback.
- 8. DDA Audit:** This was discussed by Governors and ML agreed to circulate the document and seek any input before the next meeting.
Action: Clerk to add to next Pastoral Agenda.
- 9. Internal Exclusion Data:** RP gave the Governors internal exclusion data and showed comparisons to last year.
- 10. Chesterton Reports:** These have been simplified to state action and impact. RM requested that going forward track changes could be shown in different colours. It was suggested that Governors read reports prior to the meeting and come to the meeting with any questions that can be discussed or alternatively any comments or questions could be emailed out before the meeting.
- 11. Parent Communication and Engagement:** Presentation of curriculum information is being adjusted on the website to which parents have given very positive feedback. LS added

her thanks to Gary Harper for his hard work. Parent view responses will be discussed further at FGB. Parent feedback regarding reports has been put in place. Pupil Premium parents have been having one to one meetings with mentors regarding supporting students during revision. This has been very positive for both students and parents.

12.Policies:

- **Uniform** : This was approved by Governors.
- **Medical Needs Policy** : No further information
- **Equality Policy** : Governors had some concerns that the policy is not addressing all aspects of Equality. It was decided to seek SL input.
- **RE and Collective Worship Policy**: Some adjustments to the content of the policy was discussed.
- **Sex and Relationships Policy**: This was discussed during PSE.

Action: Uniform policy and Sex and Relationships policy to go to FGB for ratification.

13.AOB: The French Exchange trip was discussed and it was decided this should go to FGB.