

Chesterton Community College

Pastoral Committee Meeting

Minutes from Wednesday 20th April 2016

1. **Present:** Roger Mann (RM) (Chair), Lucy Scott (LS) (Head), Helen Arnold (HA), Shelley Lockwood (SL), Colleen Lehane (CL), Lucy Lewis (LL), Rolf Purvis (RP), Luke Tumner (LT), Erinn Heggan (EH), Rhiannon Evans (RE) and Student Council.

This meeting was quorate 7 Governors out of 8 present. Quorum is a minimum of 4 Governors.

Roger Mann welcomed Luke, Rhiannon, Erinn and the Student Council to the meeting.

2. **Apologies:** Donna Young, Clare Hargraves and Michaela Eschbach.
3. **Declaration of Pecuniary Interests:** None Declared.
4. **Register of Business Interests:** None Declared.
5. **Minutes of the Last Meeting: (03rd Feb 2016):** These were approved and signed as a true record by the chair.
6. **Matters Arising:** DDA audit – This was agreed to look at further at the next Pastoral meeting.
Equality Policy – To be looked at, at the next Pastoral meeting.

Clerk to add DDA and Equality Policy on next agenda.

7. **Careers, Post 16 and work related learning:** Erinn Heggan explained to the committee that from Sept to April is the period when YR 11's are looking into their future plans. 178/181 students have made applications to FTE or ETA and the vast majority of students have applied for further education. New systems have made it possible to track students in order to see how they have got on. Support is being given to students to help make applications and to get them prepared for interviews. Years 7-11 do a 6 week work-related learning module in tutor time. EH went on to explain the different interventions that are in place with regard to careers throughout the school years. Michaela Eschbach was welcomed as the careers link governor. Governors questioned why students no longer do work experience. EH explained that this was stopped due to the lack of places available for students as all schools are competing for the same places; many risk assessments were also involved. Future plans involving this are being looked at but it is a work in progress. EH extended her thanks to Ali Biggelstone and Meg Avery for covering Careers while she was on maternity leave.
8. **Student Council:** Two members of the student council were present at the meeting and explained to the committee what their job consists of. Reps are chosen by staff and then the council becomes completely student based and run with support from Mrs Evans. Edmodo is used as a way of communicating with each other. The students explained how the business cycle of each term works. They said that eventually they would just like the council to be student-led, to which governors asked if they would get the right candidates on board. The students went on to explain how two reps from the council feed back to the SLT; issues that have been raised this year included the Apex being available to students at lunch, efficient lunchtime queues and different coloured leavers' jumpers. Surveys are undertaken during form time to identify other issues; the students have suggested more time could be

allocated to do this. Other issues that have come up currently include the lack of school trips for older years, with students feeling a massive contrast from KS3 to KS4. Governors asked what the students thought about vertical tutor groups to which the reps all gave a positive response and said that it has improved relationships between pupils in the different school years. Students added that they were satisfied that all their points are listened to and responded to fairly.

9. **Chesterton Reports:** It was suggested by governors that one report should be discussed in detail at each Pastoral meeting to which the committee agreed.
10. **Parent Communication:** LS explained how well the parent forums are going. It was suggested by governors that maybe a governor could be present at each forum and parents' evening going forward. LS extended her appreciation to Andy Cornick and Heads of Faculty for doing a great job on reports. Positive feedback on the most recent Yr10 parents evening was fed back to the committee from parent governors.
11. **Policies for Review: Medical Needs Policy** Minor changes were made and it was agreed by the committee to put this to FGB for final ratification.

Clerk to add to FGB Agenda.

12. **AOB:** Helen Arnold had met with Lynsey Rooker (Senco) to discuss Mental Health. HA fed back to the committee how impressed she was with the level of care and interventions put in place for vulnerable students. One concern that was mentioned was that there was no longer a Nurture group for students; LS explained to the committee that some different options are being discussed at present. The website is also being updated with good links for students and parents to access information that they may find useful.

This Meeting Closed at 5.05pm.