

Uniform Policy and Rules about How to Dress for School

1. Why we have this policy

We have this policy in order to make clear that all students should wear correct uniform at all times, to indicate what it is permitted to wear and what is not permitted and to explain the process to follow when a student does not have correct uniform, including the sanctions that will be applied if appropriate

2. What to wear

- 2.1 Students must wear correct uniform at all times and all property should be clearly labelled with their name. See the Uniform List for full details of the School Uniform
- 2.2 Smart shorts (no casual styles or fabrics) may be worn at any time during the year, as an alternative to trousers/skirts. They should be plain black or charcoal grey and to approximately knee-length or longer
- 2.3 Socks of any colour and style may be worn, although black, charcoal grey and navy socks are recommended
- 2.4 The wearing of a small amount of make-up, discreetly applied, is permitted in Years 9, 10 and 11
- 2.5 One small stud ear-ring may be worn in each ear and a watch may be worn. These are the only items of jewellery permitted
- 2.6 In warmer weather: if a student wears a second top over the Polo Shirt, it must be a College Top (see 'Tops' in the Uniform List)
- 2.7 In poor weather (e.g. snow) the School will advise students about appropriate footwear. At any time students can, of course, wear, say, boots to school and then change into their plain black shoes, provided they do this as soon as they arrive at school without being prompted by staff
- 2.8 Plain black, school-wear shoes
- 2.9 Tights are optional. If worn, they should be natural tan, plain black or plain charcoal grey

3. What is not permitted

- 3.1 Tops, for example T-shirts and vests, should not be visible under the Polo shirt. For this reason, coloured T-shirts and vests or T-shirts and vests with writing on that render them visible must not be worn under the Polo shirt
- 3.2 Coats must not be worn in classrooms, unless there are exceptional circumstances, as decided by the teacher. If coats are worn without permission they are likely to be confiscated and will then be available for collection at the end of the day
- 3.3 The wearing of make-up is not permitted in Years 7 and 8
- 3.4 No jewellery, other than one small stud in each ear and a watch, is permitted
- 3.5 Hats must not be worn inside the school buildings. If a hat is worn inside the school building, it is likely to be confiscated and will then be available for collection at the end of the school day
- 3.6 Extreme hair styles and colours are not permitted. Students may not dye their hair a colour that is not natural (for example, blue, green, pink etc...). College staff will decide whether a hair-style is extreme but examples of extreme hairstyles are patterns shaved

into the hair and 'Mohicans'. A student who is thinking of a particular hair-style but is unsure whether it would be allowed should check with a member of the School Senior Leadership Team before they have it done.

- 3.7 No shoes, other than plain back, are permitted. Shoes must not bear logos, ticks, stripes etc... And if there is a heel it should be low, for reasons of safety. Trainers, boots, sandals, and fashion shoes such as sling-backs, kitten heels and court shoes etc... are not permitted
- 3.8 Only trousers and skirts purchased through the school shop will be allowed, all other trousers and skirts will be deemed to be non-compliant.

4. What happens if a student is incorrectly dressed?

- 4.1 If a student cannot wear the correct uniform for any reason, the parent/carer must provide their child with a note on the first day explaining the problem and the date by which their child will be back in correct uniform. We expect a student to be back in correct uniform within 2 or 3 days. During that time, students will borrow the correct uniform from the school to ensure that correct uniform is worn at all times.
- 4.2 If a student has a genuine reason for being incorrectly dressed but was unable to bring a note from the parent, for example due to the parent leaving the house early, the student will borrow correct uniform from the school and the student must bring in a parent's note for the tutor the next day to explain the non-compliance.
- 4.3 Any student not in the correct uniform should report to Isolation straight away in the morning to borrow school uniform for the day.
- 4.4 If a student is wearing incorrect uniform and has no note from the parent, the student will borrow uniform from the school and the student will be given a one-hour detention after school that day. A level 4 Bad News report will be sent to the parent. Where a parent is unable to rectify the uniform problem due to financial hardship, the School may be able to provide financial support
- 4.5 A student who wears incorrect uniform 3 times without good reason, will spend a day in the Isolation Room and a level 5 Bad News Report will be sent to the parent
- 4.6 Refusal to wear the correct uniform, including refusal to wear clean clothing lent by the School, will be treated as defiance and this is likely to result in a fixed term exclusion from the school
- 4.7 Students with extreme hairstyles may be required to spend an extended period of time in the Isolation room until the problem is resolved.

Reviewed: February 2016

Date of next review: February 2017