

**Chesterton Community College**  
**Trustees Committee**  
**Minutes from the 10<sup>th</sup> October 2017**

This was a carry on meeting from the LGB.

It was agreed by the Committee that Jim Warwick would stand as Chair and Anne Constantine would stand as Vice Chair. The committee were all in agreement.

1. Declaration of conflict of Interests: None declared.
2. Minutes of the last meeting (06/07/2017): These were agreed and signed as a true record by the Chair.
3. Governance Structure of CET: The Governance structure for CET was discussed in great depth with some governors raising concerns of the amount of meetings to be held at the trust level and at the LGB and which committees should still stand. Governors raised some concerns over losing some of the sub committees. It was agreed to start off with fewer committees and build on them if needed. Lines of accountability was discussed. A discussion was held on who would like to be on the trust board and who will remain on the LGB. It was agreed that the MAT will seek to have the following representatives on the trust board.
  - HR/personnel expertise
  - Business expertise
  - Educational expertise
  - University connection
  - Legal expertise
  - Financial/audit expertise

JW asked the committee if anyone would like to be a trustee who could bring any of the above skills to the board. Governors were asked to communicate with JW via email. Governors questioned what is expected of a trust member and the location of the meetings. JW went through the role of the trust board committee and the accountability at trust level.

The following further topics were discussed in depth by the committee:

Principles

Roles and Responsibilities

Role of a Trustee

The Role of the Trust Board Committee

The role of the CEO

The role of the LGB

The role of Head of School

### Scheme of delegation

The document was circulated to governors in advance of the meeting.

After discussion, governors agreed to hold a further trustees meeting next week. A date was planned and JW proposed that governors email in any further queries to him before next week. Governors were content with the decision and agreed for JW to carry on working on the document with the proposed changes. TOR for LGB was discussed to which it was proposed that RM go through this and propose to the LGB once completed.

This meeting closed at 9.40