

Chesterton Community College

LGB Meeting

Minutes from the 29th January 2018

Present: Helen Arnold (HA), Kath Hutchinson (KH), Lucy Lewis (LL), Leonie Isaacson (LI), Roger Mann (RM), Eva Peeper (EP), Simon Peyton-Jones (SPJ), Alison Bigglestone (AB), Mike Gordon (MG), Lucy Scott (LS), Shaiha Rahman (SR), Peter Rodgers (PR), Luke Tunmer (LT), Michaela Eschbach (ME), Timothy Spencer (TS), Donna Hubbard-Young (DHY), Peter Watts (PW), Lynsey Rooker (LR), Richard Auffret (RA), Suzanne Izzard (SI), Erinn Heggan (EH).

1. **Apologies:** Sophie Igoe, Clare Hargraves, Masum Shaikh and Colleen Lehane.
2. **Declaration of Interests:** Nothing new to add.
3. **Minutes of the last meeting (14th November 2017):** These were agreed and signed as a true record by the Chair.
4. **Matters Arising:** Mission statement- to be amended – SI to action
Policies – It was discussed and agreed that governors who showed a particular interest would make comment on policies before they went to trustees for final ratification.
5. **Wellbeing Conference:** Helen Arnold (mental health governor) and Lynsey Rooker spoke to the committee about a workshop that they attended which included a session they were asked to run on wellbeing and mental health. They covered support given to staff, pupils, parents and governors. Pastoral support in place for students was discussed and governors questioned what provision is in place that can be easily accessible and how parents and students know about it. LR went through the resources available and how sign posting is on the website so parents know how to access this information. The early intervention worker was discussed and LR explained how a phone-in was introduced for parents to seek advice, which proved very popular. Wellbeing is also introduced on a termly basis through CPD.
6. **PASS Survey:** The Pass (Pupil Attitudes to Self and School) survey was explained to governors - students undertook this during tutor time and the results help teachers to identify any needs that may require intervention. Governors asked how students were informed of this and if they thought that this would be confidential, to which LR explained that the test is not advertised as confidential. 644 students took part with the vast majority coming out as green on all elements (students/cohorts in the 31st-100th percentile), which indicates satisfaction with their school experience. Governors questioned if the survey had been done at DMA to which LS responded that this had not yet been rolled out at DMA but would be in the future. LS added that the survey was a National Accredited Recognised Standard. LR added that the survey is definitely worth doing even if it just identifies a couple of students that we weren't aware of who require help and support.
7. **Inclusion/Interventions:** LR went through Inclusion support currently on offer at Chesterton.

- 8. Communication with parents:** RA spoke about communication with parents and how this is implemented in Chesterton and what changes are being made and how information is getting home to parents. From feedback from the parent forum, the website has been looked at and we have tried to make things easier for parents by providing a single page where they can obtain information that they require. Parents are able to click on a link to access the particular service they require; the email address of the person who they need to contact in case of difficulty is shown alongside. Parentpay and Parentmail are being relooked at to see if information can be consolidated to make things easier and clearer for parents. Governors questioned how the website was being developed to make it more Trust ready, to which RA explained that the process is ongoing with CCC website to be the last one completed. Governors questioned how we would measure impact if things are getting better, to which RA explained that we would have parent view surveys and parent forums.
Action: RA to send advice home to parents on how to control the emails received from Edmodo.
- 9. Curriculum innovation and planning:** PW went through the 'Wow' projects that have been introduced at Chesterton and are to be launched again next term. Ideas from last year's lessons were discussed and where the initiative came from. PW explained how the key is to make sure that the lesson is different and something students would never normally do in a lesson. Staff can choose what lesson and group to introduce the Wow lesson to. PW went on to explain how it is all about creating classroom culture. Questioning was discussed and what it is and why it matters; good questioning helps teachers to gain a better understanding of what students are taking in. LS added that HPL (High Performance Learning) has been introduced to all staff and we look forward to seeing the results throughout the year. Governors questioned how the school will ensure that it stays Outstanding, to which LS responded that T&L is at the heart of it; staff share different strategies that have worked across the faculties.
- 10. Pupil Premium Statement:** The most recent report was circulated to governors prior to the meeting showing the report from the last KIT visit. Governors raised questions on PP income and expenditure and how this information is recorded in the report. KH spoke about the Cultural Capital bid which we have been granted which would allow PP students to take part in different projects. Governors were excited and keen to hear more about this as it develops.
- 11. SLT report:** LS went through the report which had been circulated to governors in advance of the meeting covering the following topics.
- Year 11 Mock Results Day
 - Certificate Evening
 - Teaching School
 - Extra-curricular focus
 - Staffing
 - Teaching and Learning/CPD
 - Arts events
 - New Build

- Year 9 Pathways Event
- Member visits
- Milton Road Presentation

12. **Trust report:** LS gave the governors an update covering DMA and where we are so far in the process of applying to create the two Free schools.

13. **Chesterton Reports:** These are available for viewing on the governor portal – LS suggested that governors email directly with any questions.

14. **Governor visits:** These are available to view on the governor portal – LS suggested that governors email directly with any questions.

15. **School building redevelopment:** This was covered in the SLT report. Governors suggested the final bid plans be placed on the website with pictures of what the development will look like once complete.

Action: MR to put on website.

16. **AOB:** Governors suggested a budget update be on the agenda for the next meeting. SPJ congratulated staff for being ranked 14th in the country. The progress students make at Chesterton places them in the top 0.3% of all schools in the UK (14th out of over 6000 schools)

17. **Date of next meeting:** 12th March/ could change

This meeting closed at 9pm.