

Chesterton Community College

Resources Committee

28th November 2017

Present: Lucy Scott (LS), Martin Russell (MR), Mary Sanders (MS), Eva Pepper (EP), Luke Tunmer (LT), Jim Warwick, Julie Weaver (JW) and Suzanne Izzard (SI)

1. **Apologies:** Kath Hutchinson, Masum Shakil
2. **Declarations of Conflict of Interests:** None
3. **Election of Chair:** It was agreed for JW to continue to be Chair at this current time. An external member to join the Trust was discussed and the prospect of them being on the resources committee.
4. **Minutes from the last meeting:** These were agreed and signed as a true record by the Chair.
5. **Audit Report:** The key issues Memorandum and the Report and Financial Statements were discussed. Julie Weaver (External Auditor) went the key issues with the committee.
6. **Matters Arising:** All completed.
7. **Health and Safety Update:** The report had been previously circulated to the committee. MR went through the key details for both DMA and CCC and explained how risk assessments are currently under review by the new Estates Manager. Incident reports were discussed with no major incidents to report on.
8. **Parking Eye Proposal:** MR went through the parking eye proposal with the committee outlining the key areas of how the system works. The system will discourage non staff and gym users to park at the Sports Centre freeing up some parking spaces for staff. Fines will be in place for people who stay longer than 3 hrs without permission. Governors had some concerns on how long the contract would be for and can we terminate at any time. MR explained that this was not on a contract basis and we can withdraw it anytime. Governors were happy to proceed with the proposal.
9. **Zenergi Contract:** MR spoke about the renewal of the contract. Governors were happy to continue on an annual basis. It was requested to provide contracts for approval and monitor on the committee's behalf. Governors were very keen to secure a good deal.
10. **Budget Updates:** There wasn't much to report at this stage. MR to circulate DMA budget electronically. MAT budget to be discussed at the next meeting.

11. **Risk Register:** This is in progress and will be discussed at the next meeting.

12. **A.O.B** Interactive screens at DMA was discussed. MR to work out numbers and circulate to governors electronically. The Trusts websites were discussed and MR went through the three different quotes. The chosen proposal was discussed and governors agreed to take out a two year agreement.

13. **Date of next Resources meeting: 20th March 2018**

This meeting closed at 6.55pm