

Cambridgeshire Educational Trust
Minutes from the Personnel meeting
08th May 2018

Present: Lucy Scott (LS), Mary Sanders (MS), Anne Constantine (AC), Martin Russell (MR), Peter Rodgers (PR) and Suzanne Izzard (SI)

1. **Apologies:** Roger Mann and Leonie Isaacson
2. **Declaration of Conflict of Interests:** None declared
3. **Minutes from the last meeting (06th March 2018):** These were agreed and signed as a true record by the Chair.
4. **Policies:** Probation Policy- slight amendment made, Clerk to send to Trustees for ratification.
Disciplinary Policy (S/C)- All agreed, Clerk to send to Trustees for ratification.
5. **Support Pay:** Support pay increase was discussed by the committee. It was agreed to go with the 2% Increase.
6. **Staff Issues:** LS went through the staffing structure at both CCC and DMA.
7. **AOB:** Recycling of plastic was discussed as well as the build during the exam period.

This meeting closed at 8.45